

# Guiding Principles

Leeds Care Record is a supplementary source of data – it can provide and enhance a view of a patient/service user's needs - it should not replace core systems or processes (unless mandated by your organisation).

The use of Leeds Care Record is at a clinician or service provider's discretion (unless mandated by their organisation's SOPs).

You must follow your local Standard Operating Procedures (SOPs) which may or may not include the use of Leeds Care Record.

In communicating information to another care provider you may promote and encourage (signpost) Leeds Care Record but you must not assume that the care provider has access to LCR.

As a care provider, it is good practice to record / reference, within your core systems, that you have used Leeds Care Record in your decision making process.

Please ensure that the use of Leeds Care Record is consistent within your service.

Please inform your patient/service user about your use of Leeds Care Record whenever it is practical to do so.

